

**Executive Officer: Suzanne Walker**

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**Telephone 07495 473240**

Dear Councillors,

You are hereby summoned to attend a meeting of the Communications Committee of Chelmsford Garden Community Council that will be held on **Thursday 28<sup>th</sup> March 2024 at 5.30pm** at the Beaulieu Community Centre, 17 Centenary Way, Beaulieu Square, Chelmsford Essex for the purposes of transacting the following business.

Yours Faithfully,

**SUZANNE WALKER**

Suzanne Walker

Executive Officer of the Chelmsford Garden Community Council

Dated 22<sup>nd</sup> March 2024

**The press and the public are also cordially invited to attend this meeting.**

**Agenda of the Meeting of the Communications Committee of Chelmsford Garden Community Council**

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| <b>24/CC.06:</b> | <b>Apologies</b>  |
| <b>24/CC.07:</b> | <b>Declarations of Interest</b>   |
| <b>24/CC.08:</b> | <b>To approve the minutes of the meeting of the Communications Committee held on 1<sup>st</sup> February 2024</b> |
| <b>24/CC.09</b>  | <b>To consider arrangements for the youth survey and to make recommendations to Council accordingly.</b>          |
| <b>24/CC/10:</b> | <b>To consider policies</b>   |
| 24/CC/10.1       | To consider and approve the updated Website Accessibility policy  |
| 24/CC/10.2       | To consider and approve the website accessible document policy  |
| <b>24/CC/11</b>  | <b>To consider the draft leaflet for residents and associated costs</b>   |

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| <b>24/CC/12</b> | <b>To consider how to publicise the 4 year strategy statement</b>  |
| <b>24/CC.13</b> | <b>To consider arrangements for D Day event</b>  |
| <b>24/CC.14</b> | <b>To consider future events to be hosted by the Council in 2024 and in particular in connection with the one year anniversary of this Council</b> |
| <b>24/CC.15</b> | <b>To receive report regarding Council's social media engagement</b>   |