

**Chelmsford Garden Community Council**  
**Local Government Transparency Code 2015**

Chelmsford Garden Community Council is publishing the following information in accordance with the above code for financial year 2023 - 2024

**Payments in excess of £500**

**Invoice**

<b>expenditure date/when incurred</b>	<b>date of payment</b>	<b>Beneficiary</b>	<b>purpose of expenditure</b>	<b>net amount</b>	<b>recoverable VAT</b>	<b>non recoverable VAT</b>	<b>Amount paid</b>
01/04/2023	11/04/2023	BHIB Ltd	Council insurance	662.39	0.00	0.00	662.39
01/04/2023	11/04/2023	Zoho Corporation Ltd	IT and email provision	2073.60	414.72	0.00	2488.32
03/04/2023	14/04/2023	EALC	Subscription to County Association	891.38	0.00	0.00	891.38
01/04/2023	23/05/2023	Chelmsford City Council	Repayment of advance to assist with the establishment of the Council	12000.00	0.00	0.00	12000.00
01/04/2023	08/06/2023	HMRC	Employees tax and NI	900.63	0.00	0.00	900.63
01/05/2023	13/06/2023	HMRC	Employees tax and NI	656.05	0.00	0.00	656.05
01/06/2023	21/06/2023	HMRC	Employees tax and NI	624.85	0.00	0.00	624.85
01/06/2023	21/06/2023	Essex Pension fund	pension contribution	761.47	0.00	0.00	761.47
21/04/2023	21/06/2023	K&M Property management	Service charge for lease of the Beaulieu Community Centre	6269.16	1253.84	0.00	7523.00

08/06/2023	07/07/2023	Deekay Property Ltd	Buildings insurance for the Community Centre	4067.22	813.44	0.00	4880.66
01/07/2023	24/07/2023	HMRC	Employees tax and NI	837.93	0.00	0.00	837.93
01/07/2023	24/07/2023	Essex Pension fund	pension contribution	913.77	0.00	0.00	913.77
01/08/2023	25/08/2023	HMRC	Employees tax and NI	837.73	0.00	0.00	837.73
01/08/2023	25/08/2023	Essex Pension fund	pension contribution	913.77	0.00	0.00	913.77
01/09/2023	11/09/2023	Chelmsford City Council	Play in the park sessions	930.00	42.00	0.00	972.00
01/09/2023	25/09/2023	HMRC	Employees tax and NI	837.93	0.00	0.00	837.93
01/09/2023	25/09/2023	Essex Pension fund	pension contribution	913.77	0.00	0.00	913.77
15/09/2023	25/09/2023	Broxap	litter bins	1568.80	313.76	0.00	1882.56
18/09/2023	25/09/2023	EALC	training event	559.00	111.80	0.00	670.80
01/10/2023	24/10/2023	HMRC	Employees tax and NI	837.93	0.00	0.00	837.93
01/10/2023	24/10/2023	Essex Pension fund	pension contribution	913.77	0.00	0.00	913.77
09/10/2023	06/11/2023	Netwise	domain and hosting licence	500.00	100.00	0.00	600.00
23/10/2023	06/11/2023	K&M Property management	Service charge for lease of the Beaulieu Community Centre	5836.96	1167.38	0.00	7004.34
01/11/2023	22/11/2023	HMRC	Employees tax and NI	889.82	0.00	0.00	889.82
01/11/2023	22/11/2023	Essex Pension fund	pension contribution	950.88	0.00	0.00	950.88
03/11/2023	22/11/2303	Gala Tents	Gazebo	757.43	151.49	0.00	908.92

09/11/2023	22/11/2023	Beaulieu Community Trust	Grant	10000.00	0.00	0.00	10000.00
01/12/2023	19/12/2023	HMRC	Employees tax and NI	1443.86	0.00	0.00	1443.86
01/12/2023	19/12/2023	Essex Pension fund	pension contribution	1351.18	0.00	0.00	1351.18
07/12/2023	20/12/2023	Beaulieu Community Trust	Grant	7500.00	0.00	0.00	7500.00
01/01/2024	23/01/2024	HMRC	Employees tax and NI	886.00	0.00	0.00	886.00
01/01/2024	23/01/2024	Essex Pension fund	pension contribution	977.07	0.00	0.00	977.07
18/12/2024	08/01/2024	Chelmsford City Council	Election costs	3340.00	0.00	0.00	3340.00
20/12/2024	08/01/2024	K&M Property management	Service charge for lease of the Beaulieu Community Centre	2719.80	679.95	0.00	3399.75
01/02/2024	23/02/2024	HMRC	Employees tax and NI	885.80	0.00	0.00	885.80
01/02/2024	23/02/2024	Essex Pension fund	pension contribution	977.07	0.00	0.00	977.07
01/03/2024	25/03/1934	HMRC	Employees tax and NI	1133.33	0.00	0.00	1133.33
01/03/2024	25/03/2024	Essex Pension fund	pension contribution	1588.77	0.00	0.00	1588.77
16/02/2024	11/03/2024	Clear Insurance	Insurance premium	672.31	0.00	0.00	672.31

**Procurement card transactions**

None.

**Procurement Information**

*The Council is obliged to publish details of invitations to tender for the provision of goods and services in excess of £5,000.00*

None in this financial year.

Regarding other publication requirements the following information is provided, other sections referred to in the code are not applicable to this Council

### Local Authority Land

Chelmsford Garden Community Trust has a leasehold interest in the property below

Property: Beaulieu Community Centre, 17 Centenary Way, Chelmsford Essex CM1 6AU

Lease details The lease is between Natal Properties and this Council for a term of 125 years from 31st May 2018

Occupied by the Council No - subject to sublease as explained below

Sub lease The Council sublets to Chelmsford Garden Community Trust (formerly Beaulieu Community Trust) for a term of 125 years commencing from 31st May 2018

unique Property ref. No. 10091491987

OS reference Easting: 572545.35 Northing: 209784.2

### Grants to voluntary, community and social enterprise organisations

In this financial year one grant was issued by the Council as follows:

Beneficiary	Date grant awarded	purpose	amount
Chelmsford Garden Community Trust	09/11/2023	To facilitate activities for the benefit of the community	10,000.00

### Constitution

The Standing Orders and Financial Regulations for this Council are available to download on its website:

[www.chelmsfordgardencommunitycouncil.gov.uk](http://www.chelmsfordgardencommunitycouncil.gov.uk)

**Waste Contracts**

Chelmsford Garden Community Council has entered into a contract with Chelmsford City Council to empty the four litter bins owned by this Council. The value of the contract is below £5,000 a year thus further information is not published.

This document is published on 11th April 2024.