

Executive Officer: Suzanne Walker

Email: clerk@chelmsfordgardencommunitycouncil.gov.uk

Telephone 07495 473240

Dear Councillors,

You are hereby summoned to attend a meeting of the Communications Committee of Chelmsford Garden Community Council that will be held on **Thursday 27th June 2024 at 5.30pm** at the Beaulieu Community Centre, 17 Centenary Way, Beaulieu Square, Chelmsford Essex for the purposes of transacting the following business.
Yours Faithfully,

SUZANNE WALKER

Suzanne Walker

Executive Officer of the Chelmsford Garden Community Council

Dated 21st June 2024

The press and the public are also cordially invited to attend this meeting.

**Agenda of the Meeting of the Communications Committee of Chelmsford
Garden Community Council**

- | | |
|------------------|---|
| 24/CC.26: | Apologies |
| 24/CC.27: | Declarations of Interest |
| 24/CC.28: | To approve the minutes of the meeting of the
Communications Committee held on 16th May 2024 |
| 24/CC.29: | Public Question Time
To hear any representations from the public |
| 24/CC.30: | To receive update on progress of review and update of
social media, IT systems and the website |
| 24/CC/31 | To review the Councillor drop in arrangements and
consider future arrangements. |
| 24/CC.32: | To review final draft of leaflet for residents and agree
arrangements to distribute it. |

- 24/CC.33** To agree distribution of hard copy D Day booklets
- 24/CC.34** To receive an update regarding future events to be hosted by the Council in 2024
- 24/CC.34.1 To agree arrangements for the photographic competition
- 24/CC.34.2 To receive report regarding possible collaboration with the Channels CIC regarding a summer event.
- 24/CC.34.3 To note arrangements for Play in the Park
- 24/CC.34.4 To agree collaborative arrangements with Chelmsford Civic Society for the Rock Snake event
- 24/CC.34.5 To receive update regarding possible arrangements for Remembrance event
- 24/CC.34.6 To receive update regarding collaboration with CGC Trust for Christmas event
- 24/CC.34.7 To discuss other potential events
- 24/CC.34** To consider launching a volunteer recruitment initiative and to note safeguarding issues