

Executive Officer: Suzanne Walker

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Dear Councillors,

You are hereby summoned to attend the meeting of Chelmsford Garden Community Council that will be held on **Thursday 4th July 2024 at 7.30pm** at the Beaulieu Community Centre, 17 Centenary Way, Beaulieu Square, Chelmsford Essex for the purposes of transacting the following business

Yours Faithfully,

SUZANNE WALKER

Suzanne Walker

Executive Officer of the Chelmsford Garden Community Council

Dated 27th June 2024

The press and the public are also cordially invited to attend this meeting.

Agenda of the Meeting of the Chelmsford Garden Community Council

- 24.25/32: Apologies**
- 24.25/33: Declaration of interests**
- 24.25/34: To approve the Minutes of the meeting held on 13th June 2024**
- 24.25/35: Community question time**
- 24.25/36: To receive the following Reports**
 - 24.25/36.1 Report from County Councillor
 - 24.25/36.2 Report from City Councillor
 - 24.25/36.3 Report from Councillors regarding attendance at external meetings
 - 24.25/36.4 Executive Officer report
- 24.25/37: Committee Reports**
- 24.25/38: Financial report**
 - 24.25/38.1 To receive the bank reconciliation statement
 - 24.25/38.2 To receive report and approve money received and paid
 - 24.25/38.3 To consider request from the Chelmsford Garden Community Trust to issue payments via Direct Debit
 - 24.25/38.4 To consider report on saver accounts
 - 24.25/38.5 To receive the quarterly financial report
 - 24.24/38.6 To decide on whether to hire or purchase a projector for meetings
- 24.25/39: To consider open space issues**
 - 24.25/39.1 To receive feedback in relation to meeting at The Wedge.
 - 24.25/39.2 To consider any representations to make in relation to the movement plan supplied by Chelmsford City Council

- 24.25/39.3 To receive update regarding dog bins
- 24.25/39.4 To receive update regarding contractual arrangements for the emptying of the Council's litter bins.
- 24.25/39.5 To consider response in relation to complaints regarding maintenance of land managed by the Land Trust

24.25/40: To consider Policy updates

- 24.25/40.1 To consider updated grant application form and monitoring form
- 24.25/40.2 To consider new financial regulations
- 23/25.40.3 To consider new risk management policy
- 24.25.40.3 To consider safeguarding procedures

24.25/41 To receive update regarding Health and wellbeing issues

24.25/42 To receive update in relation to the process of a Community Governance review

24/25/43: To consider Matters relating to the management of the Community Centre and liaison with Chelmsford Garden Community Trust

- 24.25/43.1 To receive update in relation to issues surrounding VAT on service charge
- 24.25/43.2 To consider the principle of financial support for the Trust being included within the strategy and budget for financial year 2025 - 2026

24.25/44: Any matters for next agenda