

Executive Officer: **Suzanne Walker**

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Dear Councillors,

You are hereby summoned to attend a meeting of the Communications Committee of Chelmsford Garden Community Council that will be held on **Thursday 1<sup>st</sup>**

**February 2024 at 5.30pm** at the Beaulieu Community Centre, 17 Centenary Way, Beaulieu Square, Chelmsford Essex for the purposes of transacting the following business

Yours Faithfully,

Suzanne Walker

Executive Officer of the Chelmsford Garden Community Council

Dated 26<sup>th</sup> January 2024

**The press and the public are also cordially invited to attend this meeting.**

**Agenda of the Meeting of the Communications Committee of Chelmsford Garden Community Council**

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| <b>24/CC.01:</b> | <b>Apologies</b>   |
| <b>24/CC.02:</b> | <b>Declarations of Interest</b>  |
| <b>24/CC.03:</b> | <b>To approve the minutes of the meeting of the Communications Committee held on 21<sup>st</sup> December 2023</b> |
| <b>24/CC.04</b>  | <b>To consider arrangements for certain events</b>   |
| 24/CC.04.01      | To receive update on arrangements for the D Day event and in particular, arrangements for stewarding the event     |
| 24/CC.04.02      | To review arrangements for the Councillor Drop in event  |
| 24/CC.04.03      | To consider arrangements for the Annual Parish Assembly in May 2024  |
| <b>24/CC.05</b>  | <b>To consider arrangements for the youth survey and to make recommendations to Council accordingly.</b>           |