

Executive Officer: Suzanne Walker

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Dear Councillors,

You are hereby summoned to attend a meeting of the Communications Committee of Chelmsford Garden Community Council that will be held on **Thursday 27<sup>th</sup> June 2024 at 5.30pm** at the Beaulieu Community Centre, 17 Centenary Way, Beaulieu Square, Chelmsford Essex for the purposes of transacting the following business.  
Yours Faithfully,

**SUZANNE WALKER**

Suzanne Walker

Executive Officer of the Chelmsford Garden Community Council

Dated 21<sup>st</sup> June 2024

**The press and the public are also cordially invited to attend this meeting.**

**Agenda of the Meeting of the Communications Committee of Chelmsford  
Garden Community Council**

- |                  |   |
|------------------|---|
| <b>24/CC.26:</b> | <b>Apologies</b>  |
| <b>24/CC.27:</b> | <b>Declarations of Interest</b>   |
| <b>24/CC.28:</b> | <b>To approve the minutes of the meeting of the<br/>Communications Committee held on 16<sup>th</sup> May 2024</b> |
| <b>24/CC.29:</b> | <b>Public Question Time</b><br>To hear any representations from the public  |
| <b>24/CC.30:</b> | <b>To receive update on progress of review and update of<br/>social media, IT systems and the website</b>         |
| <b>24/CC/31</b>  | <b>To review the Councillor drop in arrangements and<br/>consider future arrangements.</b>                        |
| <b>24/CC.32:</b> | <b>To review final draft of leaflet for residents and agree<br/>arrangements to distribute it.</b>                |

- 24/CC.33** To agree distribution of hard copy D Day booklets
- 24/CC.34** To receive an update regarding future events to be hosted by the Council in 2024
- 24/CC.34.1 To agree arrangements for the photographic competition
- 24/CC.34.2 To receive report regarding possible collaboration with the Channels CIC regarding a summer event.
- 24/CC.34.3 To note arrangements for Play in the Park
- 24/CC.34.4 To agree collaborative arrangements with Chelmsford Civic Society for the Rock Snake event
- 24/CC.34.5 To receive update regarding possible arrangements for Remembrance event
- 24/CC.34.6 To receive update regarding collaboration with CGC Trust for Christmas event
- 24/CC.34.7 To discuss other potential events
- 24/CC.35** To consider launching a volunteer recruitment initiative and to note safeguarding issues