

Executive Officer: **Suzanne Walker**

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Dear Councillors,

You are hereby summoned to attend a meeting of the Communications Committee of Chelmsford Garden Community Council that will be held on **Thursday 28th March 2024 at 5.30pm** at the Beaulieu Community Centre, 17 Centenary Way, Beaulieu Square, Chelmsford Essex for the purposes of transacting the following business.

Yours Faithfully,

Suzanne Walker

Executive Officer of the Chelmsford Garden Community Council

Dated 22nd March 2024

The press and the public are also cordially invited to attend this meeting.

Agenda of the Meeting of the Communications Committee of Chelmsford Garden Community Council

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| 24/CC.06: | Apologies |
| 24/CC.07: | Declarations of Interest |
| 24/CC.08: | To approve the minutes of the meeting of the Communications Committee held on 1st February 2024 |
| 24/CC.09 | To consider arrangements for the youth survey and to make recommendations to Council accordingly. |
| 24/CC/10: | To consider policies |
| 24/CC/10.1 | To consider and approve the updated Website Accessibility policy |
| 24/CC/10.2 | To consider and approve the website accessible document policy |
| 24/CC/11 | To consider the draft leaflet for residents and associated costs |

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| 24/CC/12 | To consider how to publicise the 4 year strategy statement |
| 24/CC.13 | To consider arrangements for D Day event |
| 24/CC.14 | To consider future events to be hosted by the Council in 2024 and in particular in connection with the one year anniversary of this Council |
| 24/CC.15 | To receive report regarding Council's social media engagement |