

Executive Officer: Suzanne Walker  
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Dear Councillors,

You are hereby summoned to attend a meeting of Chelmsford Garden Community Council that will be held on **Thursday 6<sup>th</sup> July 2023 at 7.30pm** at the Beaulieu Community Centre, 17 Centenary Way, Beaulieu Square, Chelmsford Essex for the purposes of transacting the following business

Yours Faithfully,

Suzanne Walker  
Executive Officer of the Chelmsford Garden Community Council  
Dated 28<sup>th</sup> June 2023

The press and the public are also cordially invited to attend this meeting.

#### **Agenda of the Meeting of the Chelmsford Garden Community Council**

- 23/51: Apologies**
- 23/52: Declaration of interests**
- 23/53: To agree the Co-option of a Councillor to the East Ward.**
- 23/54: To approve the Minutes of the meeting held on 8<sup>th</sup> June 2023**
- 23/55: Community question time**
- 23/56: To consider representations in relation to bus services in the Parish**
- 23/57 To receive the following Reports**
- 23/57.1 Report from County Councillor
- 23/57.2 Report from City Councillor
- 23/57.3 Report from Councillors regarding attendance at external meetings
- 23/57.4 Executive Officer report
- 23/58: Committee Reports**
- 23/58.1 Communications committee – to consider recommendations in the draft minutes from the meeting on 14<sup>th</sup> June 2023.
- 23/58.2 To note draft minutes from personnel Committee meeting on 4<sup>th</sup> July 2023.
- 23/59: Financial report**
- 23/59.1 To receive the bank reconciliation statement for June 2023

- 23/59.2 To receive report and approve money received and paid.  
23/59.3 To receive the quarterly financial report
- 23/60: To consider and adopt the following policies**  
23/60.1 Grant policy and grant application form  
23/60.2 Planning policy  
23/60.3 Training and development policy  
23/60.4 Dignity at work policy  
23/60.5 Councillor/Officer protocol
- 23/61: To consider signing up to the Civility and Respect Pledge**
- 23/62: To consider representations regarding the following new Planning applications**  
23/62.1 23/00686/FUL - 25 William Porter Close, Chelmsford Garden Community – garage conversion with internal alterations  
23/62.2 20/01519/S73 - 1 Joseph Clibbon Drive, Chelmsford Garden Community - Variation of Condition 2 and 4 to approved planning application 20/01519/FUL Proposed two storey rear extension, with balcony/terrace on roof to be accessed through addition of door on second floor. Addition of window to first floor. ) to remove obscured element to side window. Move Bi-fold doors from North to East Elevation.  
23/62.3 09/01314/DOC/314 - Beaulieu Park, North-South Greenway – discharge of planning conditions
- 23/63: To note the following planning results**  
23/63.1 23/00639/FUL - 55 Linge Avenue, Chelmsford Garden Community - Single storey rear extension, canopy structure and permeable paving patio – **Granted**  
23/63.2 23/00704/FUL - 4 Centenary Way, Chelmsford Garden Community, Chelmsford - Partial conversion of existing garage into habitable space – **Refused**
- 23/64: To consider the booking of training for Councillors.**
- 23/65: Open Space issues**  
23/65.1 To receive update on provision of bins in the Parish and emptying of the bins and consider quotes
- 23/66: To consider participating in the Essex County Council Salt bag partnership**

- 23/67:** To consider response to Essex County Council EV Charging point consultation
- 23/68:** To consider report on meeting regarding Stewardship issues
- 23/69:** Any matters for next agenda
- 23/70:** To receive update regarding issues relating to the Beaulieu Community Trust