

Executive Officer: Suzanne Walker

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Dear Councillors,

You are hereby summoned to attend the meeting of Chelmsford Garden Community Council that will be held on **Thursday 13th June 2024 at 7.30pm** at the Beaulieu Community Centre, 17 Centenary Way, Beaulieu Square, Chelmsford Essex for the purposes of transacting the following business

Yours Faithfully,

SUZANNE WALKER

Suzanne Walker

Executive Officer of the Chelmsford Garden Community Council

Dated 7th June 2024

The press and the public are also cordially invited to attend this meeting.

Agenda of the Meeting of the Chelmsford Garden Community Council

24.25/19: Apologies

24.25/20: Declaration of interests

24.25/21: To approve the Minutes of the meeting held on 2nd May 2024

24.25/22: Community question time

24.25/23: To receive the following Reports

24.25/23.1 Report from County Councillor

24.25/23.2 Report from City Councillor

24.25/23.3 Report from Councillors regarding attendance at external meetings

24.25/23.4 Executive Officer report

24.25/24: Committee Reports

24.25/25: To update list of Councillor representatives and committee members

24.25/26: Financial report

24.25/26.1 To receive the bank reconciliation statement

24.25/26.2 To receive report and approve money received and paid

24.25/26.3 To agree costs of staff attending website accessibility training course.

24.25/26.4 To receive and consider the report from the Internal auditor

24.25/26.5 To consider and approve the Governance Statement on the Annual Governance and Accountability Return form

24.25/26.6 To approve the accounts for financial year ending 31st March 2024 and to consider and approve the accounting statements on the Annual Governance and Accountability Return form.

24.25/26.7 To confirm the dates for the notice of exercise of public rights

- 24.25/27: To consider open space issues**
- 24.25/27.1 To receive feedback in relation to meeting at The Wedge.
 - 24.25/27.2 To received feedback from the meeting with Boreham Parish Council in relation to the War Memorial and consider any representations to be made.
 - 24.25/27.3 To receive report regarding waymarking signage in Channels and consider actions to take.
 - 24.25/27.4 To consider any representations to make in relation to the movement plan supplied by Chelmsford City Council
 - 24.25/27.5 To consider complaint from a resident regarding dog fouling and bins and consider representations to make
 - 24.25/27.6 To receive update on plans for local Fun Run
 - 24.25/27.7 To decide whether to participate in the Essex County Council winter Salt bag scheme
- 24.25/28: To receive report in relation to ongoing stewardship issues and decide upon next steps**
- 24/25/29: To receive feedback in relation to the organisation of the recent D Day event**
- 24.25/30: Matters relating to the management of the Community Centre and liaison with Chelmsford Garden Community Trust**
- 24.25/30.1 To agree costs for the provision of VAT advice in relation to service charge payments
 - 24.25/30.2 To consider request for the use of the centre as a 24/7 gym
 - 24.25/30.3 To receive report in relation to ongoing engagement with the Trust and consider quotations for inspection of the centre.
- 24.25/31: Any matters for next agenda**